



## INSTRUCTIONS FOR CHANGE OF OWNERSHIP AFTER OWNER'S DEATH (PROBATED WILL)

It is our understanding that you are in process of or have already probated the Estate. In order to make the appropriate changes to our records, IKE Energy will need copies of the following documents as recorded in the county where the affected property/well is located:

- **Final Decree of Distribution, Determination of Heirship, Certificate of Transfer, or Judgment of Possession (if applicable)**

**OR** (all of the following):

- **Last Will and Testament**
- **Death Certificate (copy will be sufficient)**
- **Letters Testamentary**
- **Order Admitting will to Probate / Final Probate Order**
- **Recorded Deed to beneficiaries or trust (if applicable)**

If the Will was NOT probated in the County/State where the property/well is located, please provide copies of the Ancillary Probate Proceedings as recorded in the County/State where the property/well is located. Please note that many states do not accept foreign probate. You may wish to contact an attorney to ensure adherence to the applicable standards.

Please furnish the Names, Addresses, Social Security / Federal Tax Identification Numbers for each heir or beneficiary.

If probate proceedings are not going to be initiated, an Affidavit of Heirship as recorded in the county/state where the property is located will be required in order to amend our records.

When available, please forward all the necessary documents to:

IKE Energy  
Attn: Division Order Department  
3910 West 6th Avenue #282  
Stillwater, OK 74074  
Email: mail@ike.energy

If you have any questions, you may contact us by email at: mail@ike.energy

*Any instructions provided by IKE Energy, LLC are provided for informational purposes only and are based on IKE Energy, LLC's customary documentation and policy requirements. Documentation and policy requirements may differ based on the facts of each matter. No information or instructions provided by IKE Energy, LLC constitutes or should be construed as legal advice, and you are encouraged to seek advice from a licensed attorney of your own choosing. IKE Energy, LLC shall not be responsible for your use of or reliance on any instructions or information provided by IKE Energy, LLC and you hereby release IKE Energy, LLC from all such liability and hereby assume any and all risks associated therewith.*